



**BOYS & GIRLS CLUBS**  
OF PORTLAND METROPOLITAN AREA

**Boys & Girls Clubs of Portland**  
**Job Announcement**  
**SKIP (Summer Kids in the Park) Staff**

Want to have fun at your job? Make art, play games and help supervise lunches all while impacting the lives of youth in a positive way! We are looking for highly motivated, enthusiastic people that want to spend part of their summer making a difference for our kids! If you are up for a fun challenge, this might be the place for you.

Boys & Girls Clubs of Portland is now accepting applications for part time summer parks staff positions ( 2.5 to 3 hour mid-day shifts, M-F) available at Parks in outer SE Portland and Gresham locations during the months of June, July & August. **Applications forms available for download <http://www.bgcportland.org/employment/>. Complete applications along with a letter of application and resume should be emailed to [jobs@bgcportland.org](mailto:jobs@bgcportland.org) or mailed to 8203 SE 7<sup>th</sup> Ave, Portland, OR 97202 or dropped off at any Boys & Girls Clubs of Portland location.**

**Position Responsibilities**

- SKIP staff is creative and knows how to add fun to all activities as they plan, implement, and deliver exciting and engaging programs and activities for youth.
- Skip staff care about youth and they ensure the incorporation of character development, age appropriate and gender-specific programs and activities.
- SKIP staff have empathy and a respect for all people and they ensure that culturally diverse and responsive programs are implemented.
- SKIP staff know that kids need both choice and structure and they provide guidance and discipline to ensure a safe and positive environment for youth.
- SKIP staff are organized and careful and they maintain and care for applicable equipment and supplies.
- SKIP staff are team players and complete other projects and duties that support BGCP all while keeping Safety as their first priority.

**Position Qualifications:**

- High school degree or be working towards a degree.
- One or more years of experience working with youth is preferred.
- Enjoy working with people and possess a friendly and outgoing personality.
- Must be a team player.
- Strong communication skills, both oral and written.
- Must possess the ability to work independently without direct supervision.