



BOYS & GIRLS CLUBS
OF PORTLAND METROPOLITAN AREA

Boys & Girls Clubs of Portland
Job Announcement
SKIP (Summer Kids in the Park) Staff

Want to have fun at your job? Make art, play games and help supervise lunches all while impacting the lives of youth in a positive way! We are looking for highly motivated, enthusiastic people that want to spend part of their summer making a difference for our kids! If you are up for a fun challenge, this might be the place for you.

Boys & Girls Clubs of Portland is now accepting applications for part time summer parks staff positions (2.5 to 3 hour mid-day shifts, M-F) available at Parks in outer SE Portland and Gresham locations during the months of June, July & August. **Applications forms available for download <http://www.bgcportland.org/employment/>. Complete applications along with a letter of application and resume should be emailed to jobs@bgcportland.org or mailed to 8203 SE 7th Ave, Portland, OR 97202 or dropped off at any Boys & Girls Clubs of Portland location.**

Position Responsibilities

- SKIP staff is creative and knows how to add fun to all activities as they plan, implement, and deliver exciting and engaging programs and activities for youth.
- Skip staff care about youth and they ensure the incorporation of character development, age appropriate and gender-specific programs and activities.
- SKIP staff have empathy and a respect for all people and they ensure that culturally diverse and responsive programs are implemented.
- SKIP staff know that kids need both choice and structure and they provide guidance and discipline to ensure a safe and positive environment for youth.
- SKIP staff are organized and careful and they maintain and care for applicable equipment and supplies.
- SKIP staff are team players and complete other projects and duties that support BGCP all while keeping Safety as their first priority.

Position Qualifications:

- High school degree or be working towards a degree.
- One or more years of experience working with youth is preferred.
- Enjoy working with people and possess a friendly and outgoing personality.
- Must be a team player.
- Strong communication skills, both oral and written.
- Must possess the ability to work independently without direct supervision.